

29th August 2017.

Dear parents/guardians,

We wish to extend a warm welcome to all our new Junior infants and their families. We thank you for choosing our school and hope that you and your child will enjoy thieir special time with us..

St Kevin’s Junior School is a warm, friendly school that takes a child centred approach to all its decision making and teaching. We strive to make the learning experience of all our children happy, positive and fun.

We wish to welcome back all our current students and their families and hope you all had a lovely summer and you are ready to return on Wednesday 30thAugust at 8.50am.



In order to make the transition smoother for all our children returning to school please note the following:

* All children from Senior Infants to Second must walk to their classroom accompanied by only their class teacher. Returning parents and guardians do not need to walk their child to class.
* We appreciate that the transition to Junior Infants can be challenging for some children therefore, we invite parents for the first 3 days only, to walk their junior infant child to their class. We ask that you support our Junior Infants teachers through encouraging your child to walk into class with their teacher in their line from Monday 4th of September.
* To avoid any upset please ensure your child’s name is on all their belongings this includes jumpers, coats, books and twistables.
* If you wish to give a quick message to your child’s class teacher in the morning that’s understandable however, if any issue needs to be addressed or discussed please make an appointment through the office. This ensures that adequate time and privacy will be given to you.
* Please ensure all children are in the line by 8.50. Formal lessons commence immediately.
* All children are expected to carry their own bags/ coats to class. All books with be stored by the teacher in their classrooms.
* Lists of class teachers and their students will be displayed on window in front of the Principal’s/secretarys office. If your child is upset by the class allocation, please speak privately with our Principal. The changes in Senior Infants/2nd class are not designed to create any upset but to support your child’s learning.
* If you need to speak with the office in the mornings we request that you go to the office after all children have entered the school this is to ensure the front door & foyer is clear for all our children to enter the school with ease.

The staff of St Kevin’s junior School appreciate children wish to show their families and friends their new classroom therefore, we will arrange ‘open afternoons’ during September. These open afternoons will ensure that teaching and learning will not be disturbed while allowing all our children and their families to have time a look around our school in comfort.

 **School finishing times are as follows:**

Junior Infants : Wednesday 30th –Friday 1st September **11.00am**

 Monday 4th September – Friday 8th September **12.00pm**

 Monday 11th September **1.30pm**

Senior Infants: 1.30pm

First Class & Second Class: 2.30pm

Junior Infant Children will exit through the front door of the school for the first 2 weeks. We ask that parents wait in the yard and the class teachers will walk the children to the front door allowing one child at a time to exit.

To avoid any upset please ensure that your child is collected on time. If for any reason you are delayed please contact the office on 01-8475969.

Following a number of enquires; our Board of Management have liaised with Fizzy Fingers in relation to providing a private afterschool service. This service will only be provided by Fizzy Fingers if there’s a demand for such a service. Please contact Christine on 0876858160 for further information.



Art & craft money: please place any money due in an envelope with your child’s name on it and give to your child’s class teacher. A receipt will be e-mailed in due course.

To avoid missing any correspondence please notify the school if you have changed address, phone number or your email address.

Due to a number of incidents involving unauthorized cars in the staff carpark over the last year the Board of Management of Scoil Chlomcille and St Kevin’s Junior School have introduced a new traffic management system**. A traffic barrier system will ensure that any unauthorised vehicles will no longer have access onto school grounds.** Please be advised there is no ‘turning facility’ or parking facility on Newbrook Ave, therefore please park in Donaghmede Shopping Centre and walk your child to and from school each day.

In St Kevin’s we continue to encourage healthy lunches therefore sweets, chocolate (including chocolate spread), crisps, and fizzy drinks are not permitted. Due to a number of children with nut allergies, no nuts or nut products are allowed in school.

We are grateful that Dublin City Council provide milk and sandwiches and fruit (mandarins, bananas or apples. However please provide additional lunch/drinks for your child to ensure they have a satisfactory lunch which aids their learning.

**Sample of lunch provided by the DCC each morning:**

**Monday:** Cheese sandwich & a Satsuma

**Tuesday:** Chicken sandwich& anApple

**Wednesday:** Corned beef sandwich& aBanana

**Thursday:** Cheese sandwich (no fruit)

**Friday:** Ham sandwich& anApple

Following successful interviews over the summer the following teachers have been allocated to St Kevin’s Junior National School:

**Junior Infants: Múinteoir Arlene & Darracha**

**Senior Infants: Múinteoir Margaret & Una**

**First Class: Múinteoir Kate & Katie**

**Second Class: Múinteoir Tracey, Emma & Fiona.**

The staff of St Kevin’s Junior School wish you all a positive and enjoyable year.

Le meas mór,

***Ms Orlagh Leonard.***

An Priomh Oide